

Royalty Exemption Request - Mississippi State University

To be considered for royalty exemption, complete this request form for EACH purchase.

Date: _____

Licensee Information – Licensee must submit artwork through Brand Manager 360

Company: _____

Contact: _____

Phone: _____ Email Address: _____

Product(s):

Department/Organization Information – Artwork must be submitted with this form

Department/Organization Name: _____

Contact: _____

Phone: _____ Email Address: _____

HOW WILL THE ITEMS BE USED?

Given Away _____ Sold to Members/Staff Only _____ Fundraiser _____

PROVIDE DETAILS:

Are University funds purchasing the item(s)? If so, provide Banner account and/or
LAST FOUR digits of Procurement Card Number _____

Trademark Licensing – TO BE COMPLETED BY MSU LICENSING OFFICE

Royalties Due _____ Exempt from Royalties _____

(Name/Title)

(Date)